Bankstown City Aged Care
Looking after our community

# Head Chef

Bankstown City Aged Care

- **Full-time, permanent with immediate start**
- **Join a team committed to putting People at the Heart**
- **Competitive salary + Salary Packaging + Super**

**About the business**

We believe a community is more than a postcode. More than shared facilities. More than a team to cheer for. We believe community is what makes and shapes us all. That it's our extended family and that everyone in it contributes to it.

Within everything we do, we strive to go above and beyond, exceeding expectations in every way and providing an environment for our residents that's not just safe and comfortable, but a thoroughly enjoyable place to be, too.

***Bankstown City Aged Care.***
***Because a community looks after its own.***

**About the role**

As the Head Chef you are responsible for leading the preparation of menus and meals and managing the kitchen to ensure that client meals are prepared and delivered to a high standard and in line with client food and dietary preferences. You are also responsible for role modelling BCAC's values and the behaviours that create a high performing, highly engaged team. This includes creating a positive and professional work environment for clients, families and employees.

**Duties & Responsibilities**

- Responsible for reviewing the Food Safety Plan for all villages in accordance with the NSW Food Authority requirements.
- Assisting and attending Food Audits at all villages annually.
- Performing the required audits in all Bankstown City Aged Care Facilities.
- Attending and giving support to managers during Food Authority Inspection.
- Responsible for the planning, ordering, preparation and cooking of all meals.
- Responsible for regular contact with residents, visitors and staff ensuring the catering services meet their needs, with issues addressed in a timely manner and comments are dealt with efficiently.
- Maintain a personal presence in the work place, meet and greet residents/visitors whenever required.
- Ensure excellent food standards are consistently maintained at all times.
- Receive food, check quality, monitor temperature where applicable and store.
- Monitor storage of supplies checking that stock is rotated to ensure adherence to expiry dates.
- Responsible for the cleanliness of the kitchen and kitchen appliances.
- Ensuring the special needs of Dementia Day Care Clients are met.

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- Attend fire safety and manual handling in-service annually, and food handling in-service as directed.
- Actively participate in meetings, where appropriate, to promote teamwork and quality improvement.
- Ensuring that the food budget for Gillawarna Village is maintained.
- Monitor and control food wastage.
- Overall responsibility and supervision of kitchen staff, providing instruction and training of new staff as needed.
- Maintaining a welcoming culture within the kitchen to encourage an engaged working team.
- new equipment

**Skills you'll need to succeed**

- Certificate IV Cookery and current Food Safety Supervisor Certificate.
- Current and full NSW driver's license.
- Current knowledge of Food Handling Legislative requirements.
- Awareness of WH&S legislation and Manual Handling procedures.
- Excellent verbal and written communication, interpersonal and customer service skills.
- Ability to priorities time and organise work schedules.
- Excellent supervision & complaint resolution
- Demonstrated ability to maintain confidentiality and privacy.
- Ability to work as part of a team.
- An awareness of, and sensitivity to the needs of older people.
- The ability to manage a demanding workload and a range or priorities
- A hands on approach to your role with a focus on customer service

**What you will get in return**

- A vibrant workplace culture with a strong sense of community and inclusion.
- Competitive Salary plus other benefits.
- Ongoing training and development.
- A flexible working culture that allows work to fit into your life outside the office.

**This role gives an amazing opportunity to further your career with the latest training integrated as part of the role, to see you develop and progress.**

At Bankstown City Aged Care, we value our people and see our employees as vital to the success of our business. We believe the way to deliver the best customer service is to have a great team.

If you're looking for something rewarding that enables you to really make a difference in people's lives, then a career in aged care might be right for you

**What to know more?**
If you're interested in this role forward an up-to-date copy of your CV to hr@bcac.com.au